



540 Upland Ave.  
Reading, PA 19611

**BOARD MEETING  
MINUTES**  
Tuesday, January 19, 2021

**IN ATTENDANCE**

Board members present: Robert Jefferson; Anthony Montemurro; Robert S. Natalini

Officer present: Angelo Romaniello (Chief Academic Officer/Principal)

Other staff present: Bryan Gerber; Josie Boykins

All attended via Google meet.

Meeting was convened at 4:03 p.m.

**1. Opening Items**

Mr. Montemurro noted that a quorum was present.

Mr. Montemurro noted that public notices were posted as required; Board is in compliance with the Sunshine Law.

There were no changes to the agenda.

**2. Public Comment**

There was no public comment.

### **3. Approval of Minutes**

3.01 Action to approve the minutes of the December 21, 2020, open meeting -- MOTION by Dr. Natalini to approve the minutes; seconded by Mr. Jefferson; passed unanimously by roll call vote of all members present.

3.02 Action to approve the minutes of the December 21, 2020, executive session -- MOTION by Dr. Natalini to approve the minutes; seconded by Mr. Jefferson; passed unanimously by roll call vote of all members present.

### **4. Financial**

Mr. Gerber then presented the financial report. The following documents were reviewed and discussed.

Unaudited Statement of Financial Position, December 31, 2020, With Comparison of November 30, 2020.

Unaudited Statement of Activities, December 2020, Comparison With November 2020.

Unaudited Statement of YTD Financial Activities, July - December 2020.

Check Register for the period ending December 31, 2020.

Credit Card Register for the period ending December 31, 2020.

Debit Card Register for the period ending December 31, 2020.

The Board then took the following action.

MOTION by Dr. Natalini to adopt resolutions 4.01.01 through 4.01.05 as follows; seconded by Mr. Jefferson:

4.01.01 To accept the Financial Report.

4.01.02 To approve the attached unaudited Statement of Financial Position, December 31, 2020, With Comparison of November 30, 2020.

4.01.03 To approve the attached unaudited Statement of Activities, December 2020, Comparison With November 2020.

4.01.04 To approve the attached unaudited Statement of YTD Financial Activities, July - December 2020.

4.01.05 To approve the transactions set forth in the attached Check, Credit Card, and Debit Card registers for the period ending December 31, 2020.

Motion passed unanimously by roll call vote of all members present.

Mr. Gerber then informed the board regarding the status of the ongoing annual financial audit and annual funds reconciliation process.

## **5. Report of the Chief Academic Officer/Principal**

Dr. Romaniello, assisted by Mr. Gerber, then reported to the Board. He began by discussing the departure of certain staff members, expressing his gratitude for their service over the years, and commending Ms. Boykins for undertaking certain responsibilities that had been the former staffers' in addition to her ongoing responsibilities. He then informed the Board that we continue awaiting a response from PDE regarding distributing technology assets to sending school districts and a response from the bank regarding our application for loan forgiveness pursuant to the Paycheck Protection Program. He then discussed with the Board work done to send former learners' transcripts to certain recipients that require them--work necessitated by Reading School District's failing to do so. Mr Gerber then informed the Board regarding adjustments to PSERS-related reporting to correct certain errors that had occurred when we changed payroll service providers due to differences in their processes. He then informed the Board that the auditors from Barbacane and Thornton have stated that the annual financial audit is nearly complete.

There was no Executive Session.

## **6. New Business**

There was no new business.

## **7. Adjournment**

MOTION by Dr. Natalini to adjourn the meeting; seconded by Mr. Jefferson; motion passed unanimously by voice vote of all members present.

The meeting was adjourned at 4:45 p.m.

Respectfully submitted,  
Robert S. Natalini, Secretary