



540 Upland Ave.
Reading, PA 19611

**BOARD MEETING
MINUTES**
Monday, December 21, 2020

IN ATTENDANCE

Board members present: Robert Jefferson; Joseph Amprey; Anthony Montemurro;
Robert S. Natalini

Officer present: Angelo Romaniello (Chief Academic Officer/Principal)

Other staff present: Bryan Gerber; Amy Heinz

Also present: Jeffery R. Stacey

All attended via Google meet.

Meeting was convened at 4:05 p.m.

1. Opening Items

Mr. Montemurro noted that a quorum was present.

Mr. Montemurro noted that public notices were posted as required; Board is in compliance with the Sunshine Law.

There were no changes to the agenda.

2. Public Comment

There was no public comment.

3. Approval of Minutes

3.01 Action to approve the minutes of the November 23, 2020, open meeting -- MOTION by Mr. Jefferson to approve the minutes; seconded by Dr. Amprey; passed unanimously by roll call vote of all members present.

3.02 Action to approve the minutes of the November 23, 2020, executive session -- MOTION by Mr. Jefferson to approve the minutes; seconded by Dr. Amprey; passed unanimously by roll call vote of all members present.

4. Financial

Mr. Gerber then presented the financial report. The following documents were reviewed and discussed.

Unaudited Statement of Financial Position, November 30, 2020, With Comparison of October 31, 2020.

Unaudited Statement of Activities, November 2020, Comparison With October 2020.

Unaudited Statement of YTD Financial Activities, July - November 2020.

Check Register for the period ending November 30, 2020.

Credit Card Register for the period ending November 30, 2020.

Debit Card Register for the period ending November 30, 2020.

The Board then took the following action.

MOTION by Mr. Jefferson to adopt resolutions 4.01.01 through 4.01.05 as follows; seconded by Dr. Amprey:

4.01.01 To accept the Financial Report.

4.01.02 To approve the attached unaudited Statement of Financial Position, November 30, 2020, With Comparison of October 31, 2020.

4.01.03 To approve the attached unaudited Statement of Activities, November 2020, Comparison With October 2020.

4.01.04 To approve the attached unaudited Statement of YTD Financial Activities, July - November 2020.

4.01.05 To approve the transactions set forth in the attached Check, Credit Card, and Debit Card registers for the period ending November 30, 2020.

Motion passed unanimously by roll call vote of all members present.

Mr. Gerber then informed the board regarding the status of the ongoing annual financial audit and annual funds reconciliation process.

5. Report of the Chief Academic Officer/Principal

Dr. Romaniello then reported to the Board. He began by discussing a former learner's recent enrollment in college with help from school staff. He then updated the Board on the ongoing work to dispose of technology assets purchased with federal funds, including communication with and guidance from the Pennsylvania Department of Education. He then commended staff members Amy Heinz and Angela Aponte, who will soon be leaving, for their service to the school over the years.

At 4:54 p.m. the Board went into Executive Session to receive legal advice from the school's attorney related to ongoing operations.

The Executive Session ended at 5:32 p.m., whereupon the open meeting resumed.

6. New Business

The Board then scheduled meetings to be held at 4 p.m. on January 19, 2021, and February 16, 2021.

7. Adjournment

MOTION by Mr. Jefferson to adjourn the meeting; seconded by Dr. Amprey; motion passed unanimously by voice vote of all members present.

The meeting was adjourned at 5:35 p.m.

Respectfully submitted,
Robert S. Natalini, Secretary